

## THE CHICAGO SCHOOL OF PROFESSIONAL PSYCHOLOGY, Dallas/XULA CAMPUS

### COVID-19 CAMPUS OPERATIONS PLAN

Last Updated: 7/12/2021

#### Background

The Chicago School of Professional Psychology's (TCSPP) plan for operating on campus is rooted in safety for our faculty, staff, and students. It is aligned and consistent with local orders and ordinances of the Richardson and New Orleans, as well as the Texas and Louisiana reopening guidelines. TCSPP's plan follows recommendations and guidelines from relevant federal, state, and local entities and [Centers for Disease Control and Prevention \(CDC\)](#).

This plan will be updated as guidelines evolve and new information becomes available, and as such, new versions of the plan will be posted on the [employee intranet](#) and [community site](#). To ensure you receive the most accurate and up to date information, please do not download or print a copy of this plan, but rather refer to the document online. You should periodically check to access the latest plan and guidelines.

You are expected to comply with all policies, protocols, and guidelines outlined in this document, as well as those posted throughout campus and in buildings. Failure to do so may result in being asked to leave campus or in corrective action.

**Campus Operations:** Campus operations will fully resume for the Fall 2021 semester with regular operating hours (unless otherwise noted by campus communications and signage). Already, TCSPP employees are phasing back to full-time, on-campus work across summer 2021. We expect all campus-based TCSPP employees are expected to return to campus in line with their manager-approved schedule by Monday, August 2, 2021 unless they have already been approved for full-time remote work by their manager and campus leaders. Hybrid work arrangements, flex work arrangements, occasional telework, etc. are approved by manager and department leaders (as necessary). All campus-based TCS employees are expected to return to campus this summer on the schedule established by their TCS supervisor.

**Entering and Exiting the Building:** For the Dallas Campus, employees and students will use their campus ID to "swipe" into the building. The "swipe" will record the individual's name, time of entry and department of employ or study. Visitors are expected to sign-in when visiting campus. Everyone is required to comply with any restrictions required by the building in common areas, such as elevators or the lobby.

For the XULA Clinical PsyD program, employees and students are required to comply with any requirements set by XULA regarding entry and exit of XULA facilities. Visitors are expected to sign-in when visiting Clinical PsyD suite. Everyone is required to comply with any restrictions required by the building in common areas, such as elevators or the lobby.

**Visitors to Campus:** Dallas campus visitors are expected to read and sign the current acknowledgement form and sign-in when visiting campus. All visitors will enter the campus via the front entrance to the building. Upon entry the front desk personnel will greet the visitor, present the visitor with the acknowledgement form, ask the visitor to read and return the signed form for filing.

Visitors to the Clinical PsyD program located at XULA will be expected to follow any campus visitor requirements set by XULA. Additionally, upon entering the suite for the Clinical PsyD program front desk

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personnel will greet the visitor, present the visitor with the acknowledgement form, ask the visitor to read and return the signed form for filing.

**Capacity Limitations:** Capacity limitations are lifted across campus, unless otherwise indicated by specific campus signage. This includes classrooms, common spaces, restrooms, elevators and stairwells, pantries and kitchens, and all other indoor and outdoor campus spaces.

**Symptom Monitoring:** If you are sick or think you might be sick ([with COVID-19](#) or otherwise) stay home and avoid public spaces except to get medical care. If you are diagnosed with [COVID-19](#) and have recently been on campus, inform your Human Resources representative (employees), Student Support Team (students), or campus contact (visitor) as soon as possible. TCSPP will follow current federal, state, and local guidance with respect to contact tracing and cleaning requirements.

**Vaccination Status:** TCSPP strongly encourages all who are able to get the vaccine. COVID-19 vaccines are widely considered to be safe and effective, and they are available across the United States. We urge everyone aged 12 years and older to get vaccinated against COVID-19 as soon as possible (if they are able) to keep from getting and/or spreading COVID-19. TCSPP will not be mandating the COVID-19 vaccine for students, faculty, and staff who are returning to in-person, on-ground locations in fall 2021.

When required by law, TCSPP will ask employees to self-attest to their vaccination status. TCSPP will retain a record of who self-attests. TCSPP will not otherwise check or validate vaccine status for students, employees, or visitors. TCSPP expects all community members to abide by and make personal decisions consistent with federal, state, and local guidance.

Employees who work in the Clinical PsyD program located at XULA will be expected to follow the vaccination requirements set by XULA.

**Face Coverings:** Face coverings are not required for fully vaccinated individuals. Individuals who are not fully vaccinated should wear a face covering. Masks are available to employees on campus upon request. Review [these CDC guidelines](#) on how to properly wear a face covering.

TCSPP respects the individual choices of all community members to wear a face covering at any time. Individuals may choose to wear a face covering in indoor and outdoor settings for any reason (e.g., if they are vaccinated but feeling unwell, if they are not yet vaccinated, if they are not able to be fully vaccinated, or if they are otherwise unwell or uncomfortable). TCSPP expects all individuals to respect the choices of others.

Employees who work in the Clinical PsyD program located at XULA will be expected to follow the face covering requirements set by XULA.

**Social Distancing:** Social distancing is not required for fully vaccinated individuals. Unvaccinated persons should [socially distance](#) in indoor and outdoor settings. TCSPP respects the individual choices of all community members to socially distance at any time. Individuals may choose to socially distance in indoor and outdoor settings for any reason (e.g., if they choose to wear a mask, if they are vaccinated but feeling unwell, if they are not yet vaccinated, if they are not able to be fully vaccinated, or if they are otherwise unwell or uncomfortable). TCSPP expects all individuals to respect the choices of others.

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Students who are not vaccinated and thus require a socially distanced spot should contact their Student Support Team. Similarly, unvaccinated faculty and staff should contact their Campus Dean.

Employees who work in the Clinical PsyD program located at XULA will be expected to follow the social distancing requirements set by XULA.

**Special Equipment:** Hand sanitizer will be available on campus. Masks are available to employees on campus upon request. Additional PPE will not be provided on campus.

#### **Additional Trainings and Resources for Dallas Campus**

- [CDC COVID-19 Resource Center](#)
- [Texas Health and Human Services COVID-19 Website](#)
- [Louisiana Department of Health COVID-19 Information](#)