

THE CHICAGO SCHOOL OF PROFESSIONAL PSYCHOLOGY, CHICAGO CAMPUS

COVID-19 CAMPUS OPERATIONS PLAN

Last Updated: 10/25/21

Background

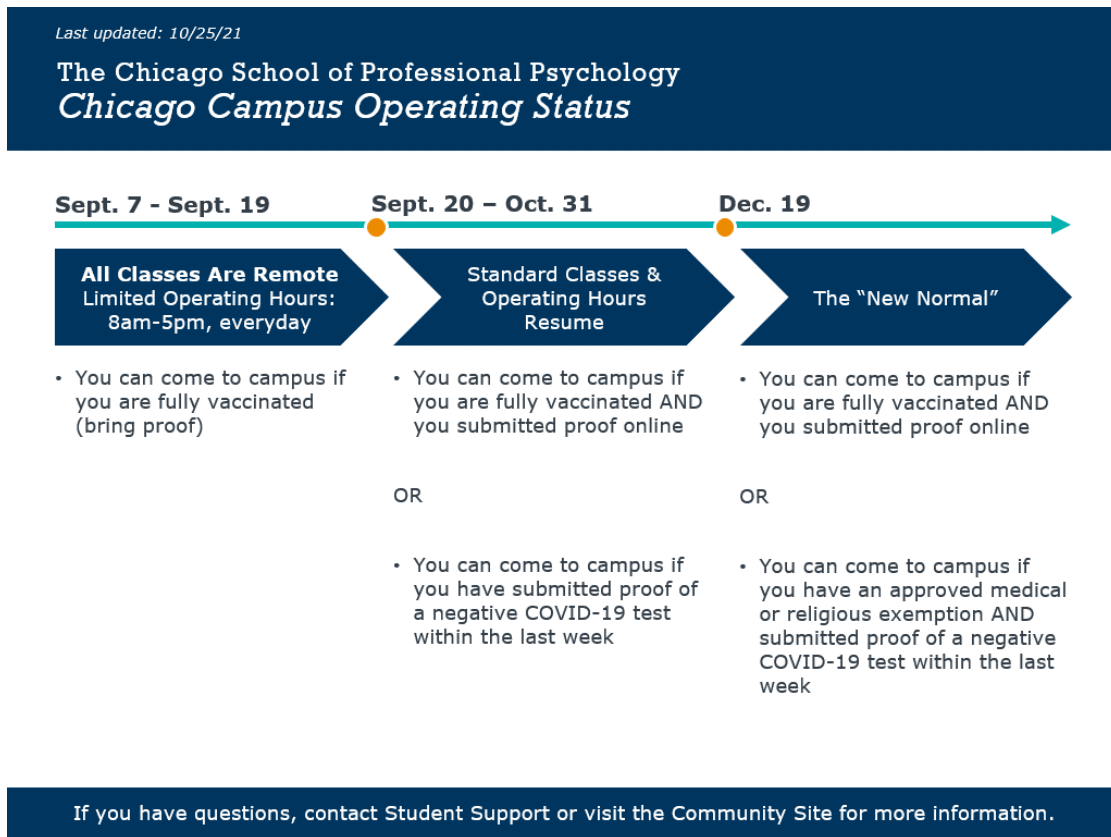
The Chicago School of Professional Psychology's (TCSPP) plan for operating on campus is rooted in safety for our faculty, staff, and students. It is aligned and consistent with local orders and ordinances of the City of Chicago, as well as the State of Illinois reopening guidelines. TCSPP's plan follows recommendations and guidelines from relevant federal, state, and local entities and [Centers for Disease Control and Prevention \(CDC\)](#).

You can always access the current version of this plan on the [community site in the COVID-19 Resource Hub](#). This plan will be updated as guidelines evolve and new information becomes available. To ensure you receive the most accurate and up to date information, please do not download or print a copy of this plan. You should periodically check the plan for the latest guidelines.

You are expected to comply with all policies, protocols, and guidelines outlined in this document, as well as those posted throughout campus and in buildings. Failure to do so may result in being asked to leave campus or in corrective action.

Campus Operations: Our ground campuses remain open for Fall 2021. Here are Chicago Campus Operations for Fall 2021:

Chicago Campus Operations: Fall 2021



As announced on August 23, 2021, TCSPP will continue with hybrid, virtual, and/or flexible arrangements for in-person instruction and operations. Given the rapidly changing nature of the

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pandemic, our University-wide Return to Campus Committee will continue to monitor and respond to changing conditions across our campus locations. Additional updates on a return to full in-person instruction and operations will be communicated in mid-October.

Entering and Exiting the Building: To enter both the 325 N. Wells and Merchandise Mart buildings on the Chicago campus, employees and students will use their campus ID to “swipe” into the building. The “swipe” will record the individual’s name, time of entry and department of employ or study. Visitors must sign-in when visiting campus. Everyone is required to comply with any restrictions required by the building in common areas such as elevators or the lobby.

Visitors to Campus: Visitors must read and sign the current acknowledgement form and sign-in when visiting campus. Employees must meet visitors in the lobby at 325 North Wells and assist the visitor with signing the acknowledgement form. Employees are to leave the signed form at the front desk lobby, and the forms will be collected daily by the Facilities team.

Note on Alumni Access to the Library: While we typically provide on-ground access for alumni at a physical library, we are unable to offer access at this time due to COVID-19 restrictions. We will notify alumni of changes to this policy as restrictions begin to ease. The Library provides a number of open access resources which are free to use and are available from the library’s website. [Here is a list](#) of open access resources that we maintain that alumni can access.

Signs/Symptoms, Exposure, and Managing Positive COVID-19 Cases: If you are experiencing a medical emergency, call 911.

- If you are sick or think you might be sick (with [COVID-19](#) or otherwise) stay home and avoid public spaces except to get medical care. If you are on campus and begin to experience signs or symptoms of COVID-19 but are not in a medical emergency, leave the TCSPP campus or TCSPP-sponsored event immediately and minimize contact with other individuals.
- If you are diagnosed with COVID-19 and have recently been on a TCSPPP campus or at a TCSPP-sponsored event, you are required to report this information as soon as possible through the [COVID-19 Positive Case Reporting Form](#), posted on the Community Site. You must follow the student-specific and employee-specific procedures for returning to campus, which are outlined on the [community site in the COVID-19 Resource Hub](#).

Vaccination and Testing Requirements: Per the guidance from the State of Illinois in Executive Order 2021-20 (COVID-19 Executive Orders No. 87-88), all TCSPP students and employees will be required to provide proof of vaccination or submit to weekly testing in order to be on campus, as of September 7, 2021. Access the full COVID-19 Vaccination Requirement policy and FAQ, as well as all COVID-19-related information and materials, on the [community site in the COVID-19 Resource Hub](#).

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Face Coverings: In accordance with the [July 27, 2021 guidance from the CDC](#) and [the guidance of the City of Chicago on July 30, 2021](#), TCSP will require masks when on campus in any public or shared space regardless of vaccination status. Masks may be removed when alone in a closed office or when employees can consistently maintain six feet of space at their workplace. Employees are expected to provide their own mask, although some masks will be available on campus if needed. Review [these CDC guidelines](#) on how to properly wear a face covering.

Capacity Limitations: Capacity limitations are lifted across campus, unless otherwise indicated by specific campus signage. This includes classrooms, common spaces, restrooms, elevators and stairwells, pantries and kitchens, and all other indoor and outdoor campus spaces.

Social Distancing: Face coverings are required for faculty, staff, and students when not alone in a private office. When face coverings are removed for eating or drinking, social distancing is recommended.

Special Equipment: Hand sanitizer will be available on campus and hand sanitizing wipes will be available on campus.

Additional Trainings and Resources

- [CDC COVID-19 Resource Center](#)
- [City of Chicago Reopening Guidelines](#)
- [City of Chicago COVID19 Presentations and Publications](#)
- [State of Illinois COVID19 Resources](#)