

# THE CHICAGO SCHOOL OF PROFESSIONAL PSYCHOLOGY, Dallas/XULA CAMPUS

## COVID-19 CAMPUS OPERATIONS PLAN

Last Updated: 12/22/21

### Background

The Chicago School of Professional Psychology's (TCSPP) plan for operating on campus is rooted in safety for our faculty, staff, and students. It is aligned and consistent with local orders and ordinances of the Richardson and New Orleans, as well as the Texas and Louisiana reopening guidelines. TCSPP's plan follows recommendations and guidelines from relevant federal, state, and local entities and [Centers for Disease Control and Prevention \(CDC\)](#).

You can always access the current version of this plan on the [community site in the COVID-19 Resource Hub](#). This plan will be updated as guidelines evolve and new information becomes available. To ensure you receive the most accurate and up to date information, please do not download or print a copy of this plan. You should periodically check the plan for the latest guidelines.

You are expected to comply with all policies, protocols, and guidelines outlined in this document, as well as those posted throughout campus and in buildings. Failure to do so may result in being asked to leave campus or in corrective action.

### Campus Operations

**As announced on December 22, 2021, The Chicago School ground campuses will start the Spring 2022 semester with remote instruction and limited campus operations, with a target date for a full in-person return of January 24, 2022.** Here's what you need to know:

- **For all ground campus students**, your ground campus location will be closed until January 24. All instruction will be remote. This does not apply to XULA students and Nursing students at the Dallas Campus. XULA students should follow the guidance of XULA and Dallas Nursing students should expect to continue in person.
- **For ground campus employees and student workers**, ground campuses will open on January 3, 2022 as scheduled with limited operating hours for essential operations and activities.
- **Ground campus employees, including student workers**, will be contacted by their supervisor if there is a need for them to be on campus between now and January 24.

**All ground campus employees and students should expect to resume their regular on-campus, in-person schedule beginning January 24, 2022, but should look for further guidance as that date approaches.**

**Entering and Exiting the Building:** For the Dallas campus, employees and students will use their campus ID to "swipe" into the building. The "swipe" will record the individual's name, time of entry and department of employ or study. Visitors are expected to sign-in when visiting campus. Everyone is required to comply with any restrictions required by the building in common areas, such as the lobby.

For the XULA Clinical PsyD program, employees and students are required to comply with any requirements set by XULA regarding entry and exit of XULA facilities. Visitors are expected to sign-in when visiting Clinical PsyD suite. Everyone is required to comply with any restrictions required by the building in common areas, such as elevators or the lobby.

**Visitors to Campus:** Dallas campus visitors are expected to read and sign the current acknowledgement form and sign-in when visiting campus. All visitors will enter the campus via the front entrance to the

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building. Upon entry the front desk personnel will greet the visitor, present the visitor with the acknowledgement form, ask the visitor to read and return the signed form for filing.

Visitors to the Clinical PsyD program located at XULA will be expected to follow any campus visitor requirements set by XULA. Additionally, upon entering the suite for the Clinical PsyD program front desk personnel will greet the visitor, present the visitor with the acknowledgement form, ask the visitor to read and return the signed form for filing.

**Signs/Symptoms, Exposure, and Managing Positive COVID-19 Cases:** If you are experiencing a medical emergency, call 911.

- If you are sick or think you might be sick (with [COVID-19](#) or otherwise) stay home and avoid public spaces except to get medical care. If you are on campus and begin to experience signs or symptoms of COVID-19 but are not in a medical emergency, leave the TCSPP campus or TCSPP-sponsored event immediately and minimize contact with other individuals.
- If you are diagnosed with COVID-19 and have recently been on a TCSPPP campus or at a TCSPP-sponsored event, you are required to report this information as soon as possible through the [COVID-19 Positive Case Reporting Form](#), posted on the Community Site. You must follow the student-specific and employee-specific procedures for returning to campus, which are outlined on the [community site in the COVID-19 Resource Hub](#).

**Vaccination Requirement:** All Dallas Campus employees, with limited exemptions, will be required to be fully vaccinated for COVID-19 by December 19, 2021.

Per Texas law, students of the Dallas Campus are not required to provide documentation certifying COVID-19 vaccination or post-transmission recovery to access and utilize the campus. All students of the Dallas Campus who are engaged in clinical or field training experiences are, however, required to adhere to the requirements regarding vaccination and proof of vaccination established by their training sites in order to remain placed at those sites.

Employees and students from the Clinical PsyD program located at XULA will be expected to follow the vaccination requirements and any additional safety requirements established by XULA.

Access the full COVID-19 Vaccination Requirement policy and FAQ, as well as all COVID-19-related information and materials, on the [community site in the COVID-19 Resource Hub](#).

**Face Coverings:** In accordance with the [July 27, 2021 guidance from the CDC](#), TCSPP will require masks when on campus in any public or shared space regardless of vaccination status. Masks may be removed when alone in a closed office. N95 masks are available to employees on campus upon request, requests can be made to the front desk personnel. Review [these CDC guidelines](#) on how to properly wear a face covering.

Employees and students from the Clinical PsyD program located at XULA will be expected to follow the face covering requirements and any additional safety requirements established by XULA.

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**Capacity Limitations and Social Distancing:** Capacity limitations and social distancing requirements are lifted across campus, unless otherwise indicated by specific campus signage. This includes classrooms, common spaces, restrooms, elevators and stairwells, pantries and kitchens, and all other indoor and outdoor campus spaces.

**Special Equipment:** Hand sanitizer will be available on campus. Masks are available to employees on campus upon request. Additional PPE will not be provided on campus.

#### **Additional Trainings and Resources for Dallas Campus**

- [CDC COVID-19 Resource Center](#)
- [Texas Health and Human Services COVID-19 Website](#)
- [Louisiana Department of Health COVID-19 Information](#)